

## International Graduate Course Off-Campus Registration

1. Complete this *International Graduate Course Off-Campus Registration* form. **(Make a copy of this form for your own records).**
2. Include a photocopy of your diploma or transcript verifying the receipt of your undergraduate degree.  
Your degree must be the equivalent of a U.S. bachelor's Degree.
3. Include payment (money order, personal, certified, or traveler's check, sorry no credit cards) for \$170.00 U.S.  
Please make payable to the **Research Foundation of SUNY**.
4. Submit a brief paper that explains the applications of the sessions attended to your current teaching and/or administrative assignment.  
Papers can be emailed to Pat Dunlop @ [Intlearning@buffalostate.edu](mailto:Intlearning@buffalostate.edu).

**IMPORTANT!** Grades and credits for this course will be recorded at the end of the semester (May, August, December). Transcripts listing all of your coursework and grades up to and including this semester will be available approximately 4 weeks after the end of the semester. Due to the difficulties and inconsistencies of overseas mailing, grade reports will not be sent to students. Grades cannot be obtained from this office due to confidentiality policies; however, the professor for the course can inform you of your grade.

Transcript request forms are available at: <http://www.buffalostate.edu/offices/registrar/transcript.htm>

Items 1-4 must be submitted by: May 01, 2007 to: International Graduate Programs for Educators – SW 430C  
Buffalo State, SUNY  
1300 Elmwood Avenue  
Buffalo, New York 14222 USA

I am applying for:

### **EDU 594: Successful Strategies for the American/International School Educator**

by participating in the: VANAS Teachers' Conference 2007 at Colegio Internacional de Caracas **2 credits/\$170.00**

NAME: \_\_\_\_\_ ( \_\_\_\_\_ )  
Last/Family First Middle Maiden/Other Name(s)

**It is important to always use your formal name on all of your forms and registrations (no nicknames or abbreviations, please).**

MAILING ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

\_\_\_\_\_ PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**IMPORTANT! Please print clearly. Do NOT use hotmail address. Hotmail frequently rejects mail from colleges and universities.**

SCHOOL NAME and COUNTRY: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ GENDER: MALE \_\_\_ FEMALE \_\_\_ CITIZENSHIP: \_\_\_\_\_  
Month Day Year

U.S. SOCIAL SECURITY OR BUFFALO STATE STUDENT NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Buffalo State Student Numbers will be assigned to non-U.S. Citizens after the first course.**

LIST ALL UNDERGRADUATE/GRADUATE DEGREE(S):

| Name & Address of Institution | Total Months | Dates Attended From - To | Year Graduated | Degree Received | Major |
|-------------------------------|--------------|--------------------------|----------------|-----------------|-------|
|                               |              |                          |                |                 |       |
|                               |              |                          |                |                 |       |
|                               |              |                          |                |                 |       |

\_\_\_\_\_ Date \_\_\_\_\_

**Course Title: EDU 594: Successful Strategies for the American/International School Educator**

For more information contact:  
International Graduate Programs for Educators

[Inlearning@buffalostate.edu](mailto:Inlearning@buffalostate.edu)

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